

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, AUGUST 17, 2015**

*The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.*

### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. Seven (7) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Barrick, William Piper, Richard Norris, John McCrea, and Richard Roush.

Absent – David Gutshall and Kingsley Blasco.

\*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts Jr, Assistant Superintendent; Richard Kerr Jr, Business Manager; and Carol Frace, Board Minutes. Curtis Garland, The Valley Times-Star;

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. APPROVAL OF THE AUGUST 3, 2015 REGULAR BOARD MEETING MINUTES, AND THE AUGUST 3, 2015 COMMITTEE OF THE WHOLE MEETING MINUTES AND THE AUGUST 3, 2015 BUILDING AND PROPERTY COMMITTEE MEETING MINUTES.**

Motion by Norris, seconded by Roush for approval of the August 3, 2015 Building and Property Committee Meeting Minutes; the August 3, 2015 Committee of the Whole Meeting Minutes; and the August 3, 2015 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush. Motion carried unanimously. 7 – 0

**Big Spring School Board Meeting Minutes ~ Monday, August 17, 2015**

**IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS**

**V. TREASURER REPORT**

General Fund	\$	9,557,657.17
Capital Projects	\$	5,043,231.31
Cafeteria Fund	\$	372,662.98
Student Activities	\$	<u>198,015.58</u>
<b>Total</b>	<b>\$</b>	<b>15,171,567.04</b>

The Treasurer’s Report showed balances as outlined above as of July 31, 2015. Motion by Swanson, seconded by Norris for acceptance of the Treasurer’s Report. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush. Motion carried unanimously. 7 – 0

**VI. PAYMENT OF BILLS**

General Fund	\$	855,528.12
Capital Projects	\$	289,905.66
Cafeteria Fund	\$	
Student Activities	\$	<u>6,171.88</u>
<b>Total</b>	<b>\$</b>	<b>1,151,605.66</b>

Motion by Swanson, seconded by Norris for approval of General Fund, Capital Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush. Motion carried unanimously. 7 – 0

**VII. YTD GENERAL FUND REPORT AND YTD TAXES**

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion by Norris, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush. Motion carried unanimously. 7 – 0

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**VIII. READING OF CORRESPONDENCE**

**IX. RECOGNITION OF VISITORS**

Cherie Powell, Curtis Garland, Linda Bowles, and Bob Kanc.

**X. PUBLIC COMMENT PERIOD**

Linda Bowles, 202 Nealy Road, Newville, PA addressed the members of the Board of School Directors and offered a pray of encouragement for the Board members and community.

**XI. STRUCTURED PUBLIC COMMENT PERIOD**

**XII. OLD BUSINESS**

**XIII. NEW BUSINESS**

**A) PERSONNEL CONCERNS**

**(ACTION ITEM)**

**1) Leave Without Pay – Megan Frantz**

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that “The Board may grant leave without pay to an employee who requests prior approval for such leave. Mrs. Megan Frantz, is requesting three days leave without pay for September 14, 15 & 16, 2015.

The administration recommends that the Board of School Directors approve the following request for leave without pay as presented.

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**XIII. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**2) Request for Medical Leave of Absence**

Mrs. Susan Blasco, Elementary Physical Education Teacher, is requesting a medical leave of absence from August 21, 2015 through approximately October 30, 2015. Medical leaves are governed according to Sections 1166-1171 of the Pennsylvania School Code of 1949, as amended.

The administration recommends that the Board of School Directors approve Mrs. Blasco's request for a medical leave of absence as presented.

**(ACTION ITEM)**

**3) Resignation – Dru Kepner**

Ms. Dru Kepner has submitted her resignation as a Long-Term Substitute Elementary Music Teacher, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Kepner's resignation as a Long-Term Elementary Music Teacher, effective immediately.

**(ACTION ITEM)**

**4) Resignation – Chris Jones**

Mr. Chris Jones has submitted his resignation as an Assistant Junior High Boys Soccer Coach, effective immediately. Mr. Jones is requesting to assist as a volunteer coach when needed.

The administration recommends that the Board of School Directors approve Mr. Jones' resignation as an Assistant Junior High Boys Soccer Coach, effective immediately and approve Mr. Jones' request to assist as a volunteer coach when needed.

**(ACTION ITEM)**

**5) Resignation – Denise Barrick**

Ms. Denise Barrick has submitted her resignation as an instructional aide at Newville Elementary School, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Barrick's resignation as an instructional aide at Newville Elementary School, effective immediately.

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**XIII. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**6) Resignation – Janet Walker**

Ms. Janet Walker has submitted her resignation as an instructional aide at Mt. Rock Elementary School, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Walker's resignation as an instructional aide at Mt. Rock Elementary School, effective immediately.

**(ACTION ITEM)**

**7) Resignation – Katie Mell**

Ms. Katie Mell has submitted her resignation as an instructional aide at the Middle School, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Mell's resignation as an instructional aide at the Middle School, effective immediately.

**(ACTION ITEM)**

**8) National Music Society Adviser Recommendation**

Mr. William August, High School Principal would like to recommend Mr. Adam Nobile, High School Music Teacher as the National Music Society Adviser for the 2015-2016 school year

The administration recommends that the Board of School Directors approve Mr. Nobile as the National Music Society Adviser for the 2015-2016 school year.

**(ACTION ITEM)**

**9) Sarah O'Donnell – Long-Term Substitute Elementary Music Teacher**

**Education:**

Messiah College - Music Education (Bachelor's Degree)

**Experience:**

Dillsburg and Northern Elementary Schools - Student Teaching  
Northeastern High School – Field Experience (Choir)  
Rice Elementary School – Field Experience (General Music)  
Good Hope Middle School – Field Experience (Band)

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### XIII. NEW BUSINESS (. . .continued)

The administration recommends that the Board of School Directors appoint Ms. Sarah O'Donnell for a Long-Term Substitute Elementary Music Teacher to replace Mrs. Rachel Thompson who will be on child-rearing leave of absence for the 2015-2016 school year. Ms. O'Donnell's compensation for this position should be established at Bachelor's Degree, Step 1, at \$46,852.00 based on the current contract between the Big Spring Education Association and the Big Spring School District.

**(ACTION ITEM)**

#### 10) **Source4Teachers – Long-Term Substitutes**

The administration requests permission to move forward with the recommendations for the long-term substitutes listed below with Source4Teachers, the District substitute teaching contractor.

**Jacob Tout**, Long-Term Substitute High School Spanish Teacher, replacing Ashley Oldham who is on child-rearing leave from August 21, 2015 through September 25, 2015.

**Karyn Cunningham**, Long-Term Substitute fourth grade Teacher at Oak Flat Elementary School, replacing Jennifer Ferrante who is on child-rearing leave from August 24, 2015 through October 20, 2015.

**Marlene Adler**, Long-Term Substitute Reading Teacher at Oak Flat Elementary School, replacing Tracey Cook who is on child-rearing leave from August 21, 2015 through approximately December 21, 2015.

**Danielle Gibb**, Long-Term Substitute Elementary Physical Education Teacher, replacing Susan Blasco who is on leave from August 21, 2015 through approximately October 30, 2015.

**(ACTION ITEM)**

#### 11) **2015-2016 Bus Drivers**

Deitch Buses, Inc., has submitted a list of bus drivers for the 2015-2016 school term. A copy of the list of drivers has been included with the agenda. Deitch Buses, Inc. would also like to add one additional bus driver to the 2015-2016 list, Ms. Cummings, pending all required paperwork.

The administration recommends that the Board of School Directors acknowledge receipt of the 2015-2016 bus driver list prepared by Deitch Buses, Inc. as presented and approval of the additional bus driver listed.

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**XIII. NEW BUSINESS (. . . .continued)**

**(ACTION ITEM)**

**12) Approval of 2015-2016 Mentor Teachers**

Based upon the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentors are listed below.

<b>STAFF</b>	<b>POSITION</b>	<b>MENTOR</b>
Emily Young	7th Grade Science	Therese Bukousky
Travis Barnes	High School Biology	Heather Magee
Brianna Griffin	Speech	Jen Keller
Greg Ellerman	LTS – Middle School Learning Support	Erin Zinn
Amelia Tearnan	Mount Rock Learning Support	Jen Tomasov
Jenna Miller	High School Learning Support	Ashley Gleason
Cecilia Sosnoskie	High School Learning Support	Heather Best
Bayley Houser	Newville – Third Grade	Jen Kuhn
Dana Sheaffer	Newville – Fourth Grade	Donna Kornblum
Katie Mell	LTS – Newville	Heidi Badda
Kerry Harbst	Psychologist	Angie Heishman
Curtis Waltman	High School Mathematics	Doug Knoll
Sarah O'Donnell	LTS – Elementary Music	Melissa Kiehl
Janna Hahn	NHS – Autism (MS)	Fran Stewart
Sarah Franklin	NHS – Autism (HS)	Jill Edwards (0.5) Fran Stewart (0.5)

The administration recommends that the Board of School Directors approve the 2015-2016 mentor teachers as presented.

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**XIII. NEW BUSINESS (. . . .continued)**

**(ACTION ITEM)**

**13) Middle School Student Council Adviser Recommendation**

Dr. Linda Wilson, Middle School Principal would like to recommend Mrs. Karen Showaker, Middle School Family Consumer Science Teacher as the Middle School Student Council Adviser for the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Mrs. Showaker as the Middle School Student Council Adviser for the 2015-2016 school year.

**(ACTION ITEM)**

**14) Contract for Business Manager**

The Board of School Directors will vote to reappoint Mr. Richard E. Kerr, Jr. as Business Manager for the Big Spring School District. A contract that commences on August 17, 2015 and concludes on June 30, 2018.

Motion to approve an employment contract for Richard E. Kerr, Jr. to serve as Business Manager for the Big Spring School District from August 17, 2015 through June 30, 2018.

**(ACTION ITEM)**

**15) Coaching Appointments**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as a coach for the 2015-2016 school year.

**Brad Fry - Volunteer Assistant Football Coach to Assistant Junior High Football Coach**

**Lexi Wolfe - Assistant Junior High Field Hockey Coach**

**Bayley Houser - Assistant Field Hockey Coach**

**Tyler Bennett - Assistant Boys Soccer Coach**

The administration recommends that the Board of School Directors approve the appointment of the above listed coach as presented.

**VOTE ON XIII., NEW BUSINESS, A-1 – A-15, PERSONNEL CONCERNS**

Motion by Norris, seconded by Roush to combine and approve Items A-1 through A-15 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush. Motion carried unanimously.

7 – 0



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**XIII. NEW BUSINESS (. . .continued)**

Mr. McCrea commented he is really sorry we are losing Dru Kepner in the elementary music long-term substitute position. She had the best resume. I saw the one that we are getting to replace her and she is really close to having the same resume and almost as good.

**(ACTION ITEM)**

**B) Credit Pay**

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Shannon Brose	\$1,350.00
Laura Parks	\$4,050.00
Lisa Velazquez	\$1,350.00
Mary Beth Helbig	<u>\$2,102.40</u>
Total	\$8,852.40

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, and the Big Spring School District.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush. Motion carried unanimously. 7 – 0

**(ACTION ITEM)**

**C) Fundraiser Approval**

The Newville Elementary School PTO would like to conduct the fundraiser listed for the 2015-2016 school year.

**Wolfgang Candy – Fall**

The administration recommends that the Board of School Directors approve the Newville Elementary School PTO fundraiser listed for the 2015-2016 school year.

Motion by Norris, seconded by Roush to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Swanson, Norris, Piper, McCrea, and Roush. Voting No: Barrick. Motion carried. 6 - 1

**Big Spring School Board Meeting Minutes ~ Monday, August 17, 2015**

**XIII. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**D) Recommendation for Planned Course Approval**

Listed below are planned courses for board approval.

**Business INCubator  
Geometry II**

The administration recommends the Board of School Directors approve the proposed planned courses as presented.

Motion by Norris, seconded by Swanson to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush.  
Motion carried unanimously. 7 – 0

**(ACTION ITEM)**

**E) Approval of the River Rock Academy Agreement and NHS Agreement**

The proposed River Rock Academy Agreement and NHS Agreement have been reviewed by Mr. William Gillet, Director of Pupil Services and Mr. Richard W. Fry, Superintendent of Schools. The agreements are included with the agenda.

The administration recommends that the Board of School Directors approve the 2015-2016 agreements as presented.

Motion by Norris, seconded by Roush to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush.  
Motion carried unanimously. 7 – 0

Mr. Fry informed the Board of School Directors that River Rock operates like Yellow Breeches from a slots perspective. We have twenty slots. NHS operates on published rates. It is quite a bit different than slots.

Mr. McCrea inquired if the NHS is who operates our autism students.

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**XIII. NEW BUSINESS (. . . continued)**

**(ACTION ITEM)**

**F) Approval of the Letter of Agreement with the Teenline Program of Holy Spirit Hospital**

Mr. Richard W. Fry, Superintendent of Schools has reviewed the Letter of Agreement with the Teenline Program of Holy Spirit Hospital. The agreement is included with the agenda.

The administration recommends that the Board of School Directors approve the 2015-2016 Letter of Agreement with the Teenline Program of Holy Spirit Hospital as presented.

Motion by Norris, seconded by Swanson to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush.  
Motion carried unanimously. 7 – 0

**(ACTION ITEM)**

**G) Approval of the Letter of Agreement to Provide Physician Coverage**

The Letter of Agreement between Pinnacle Health Medical Group and the Big Spring School District to provide Physician Coverage to the District has been reviewed by the Big Spring School District Solicitor, Gareth Pahowka, Mr. William Gillet, Director of Pupil Services and Mr. Richard W. Fry, Superintendent of Schools. The agreement is included with the agenda.

The administration recommends that the Board of School Directors approve the 2015-2016 Physician Coverage agreement as presented.

Motion by Norris, seconded by Roush to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush.  
Motion carried unanimously. 7 – 0

Mr. Fry informed the Board of School Directors that we split the two processes. In a prior board meeting, you noted the District physician will handle the physicals that are mandated by the state for various grade levels. This is a three year agreement that will handle all athletic physicals for all sports. This will also handle the presence at all football games and also our concussion protocol. If we have anyone that would have a concussion, this group would handle it.

Mr. Barrick questioned if the doctors would be on the sidelines.

Mr. Wolf inquired if this is new to us.

## Big Spring School Board Meeting Minutes ~ Monday, August 17, 2015

### XIII. NEW BUSINESS (. . . continued)

**(ACTION ITEM)**

#### H) Approval of CAOLA Contract

The proposed CAOLA contract has been reviewed by Mr. Kevin Roberts, Assistant Superintendent. The contract is included with the agenda.

The administration recommends that the Board of School Directors approve the 2015-2016 CAOLA contract as presented.

Motion by Norris, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush. Motion carried unanimously. 7 – 0

Mr. Roush commented that \$20,000 is a lot of money.

Mr. Fry informed the Board of School Directors this helps us with cost avoidance. Remember that the cost for a full cyber student through CAOLA is half the cost as a state approved cyber program. It pays for itself with just four or five students.

Mr. McCrea inquired on how many students are we expecting to go into this program.

Mr. Roush asked if this is a one-time fee.

Mr. Roberts informed the Board of School Directors that this is an annual fee. The general cost of a student in a general cyber is about \$10,000 per student who doesn't have special education services. If we took the twenty students from last year, the cost would be \$200,000. This program would cost \$127,000. The cost comes way down with this program.

Mr. McCrea questioned if we have any special education students in the CAOLA program.

Mr. Fry stated yes we do. We are moving in that direction. This is something that Mr. Gillet is building.

**Big Spring School Board Meeting Minutes ~ Monday, August 17, 2015**

**XIII. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**I) Approval of the 2015-2016 High School Student/Parent Handbook**

Mr. William August, High School Principal, has updated the High School Student/Parent Handbook for the 2015-2016 school year. The changes made in the High School Student/Parent Handbook have been included with the agenda. The completed High School Student/Parent Handbook is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the completed handbook.

The administration recommends that the Board of School Directors approve the 2015-2016 changes in the High School Student/Parent Handbook as presented.

Motion by Norris, seconded by Roush to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush. Motion carried unanimously. 7 – 0

Mr. McCrea stated that there is one part of this that is tremendously onerous. It is the requirement that any student who misses or skips Saturday school has to provide a doctors excuse. Any other time a student who is absent for one day is not required to provide a doctors excuse. What about the 24 hour virus that a lot of kids get in this District.

Mr. Fry informed the Board of School Directors that Saturday school is the consequences of a pattern of bad behavior are not a starting point of discipline. This is issued after a student has not come to regular detention. More often than not, a Saturday school is a result of not serving their detentions.

Mr. Barrick inquired if Saturday detention is issued for just skipping one detention. Saturday detention is a result of numerous violations. It is a pattern of behavior before you get assigned to Saturday school.

Mr. Fry stated Mr. Barrick is correct.

Mr. Piper inquired on how many Saturday detentions we had last year.

Mr. Fry informed the Board that eight Saturday detentions were held last year.

Mr. McCrea stated he doesn't like the wording on this and thinks that they should be given the benefit of the doubt the first time.

Mr. Wolf asked if we could change the wording to reflect may require a doctor's excuse.

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**XIII. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**J) Approve Contractor Payment Applications**

<u>Project</u>	<u>Contractor</u>	<u>This Payment</u>	<u>Balance Remaining</u>
Oak Flat PC (CO3)	Honeywell	none	\$ 85,208.00
OF Paving	New Enterprise	none	\$ 32,211.74
PennDOT Grant	Baker Intl	\$20,825.00	\$ 38,675.00
Feasibility Study	CRA	\$ 7,500.00	0
Paving (II)	CPE	\$ 8,905.00	\$ 5,540.00

The District received several payment applications; one from Baker for the preliminary studies on the PennDOT grant, and interim billing on the Paving Project(s) from Centerpoint and Crabtree, Rohrbaugh & Assoc for the Feasibility Study and PlanCon A submission.

The administration recommends the Board of School Directors approve the payment of \$20,825 to Michael Baker International, Inc.; \$7,500 to Crabtree, Rohrbaugh & Associates; and \$8,905 to CenterPoint Engineering, Inc. from the capital project fund.

Motion by Norris, seconded by Barrick to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush. Motion carried unanimously. 7 – 0

Mr. Roush inquired if the feasibility study is finished.

Mr. Kerr stated it is complete and asked if he would like a copy.

**(INFORMATION ITEM)**

**K) Approval of the Volunteer Handbook and Volunteer Policy**

Mr. Kevin Roberts, Assistant Superintendent has submitted an updated copy of the 2015-2016 Volunteer Handbook and Volunteer Policy for Board approval.

The administration recommends that the Board of School Directors approve the 2015-2016 Volunteer Handbook and Volunteer Policy as presented.

## Big Spring School Board Meeting Minutes ~ Monday, August 17, 2015

### XIII. NEW BUSINESS (. . .continued)

**(INFORMATION ITEM)**

#### L) **Proposed Adoption of Planned Courses**

Listed below are completed planned courses for board approval. All completed planned courses and materials are available in the Curriculum Center for review by the Board of School Directors prior to the September 8, 2015, Board of School Directors meeting.

**High School Computer Science  
SAT Preparation  
Retail Management  
Chemistry**

### XIII. FUTURE BOARD AGENDA ITEM

Mr. Barrick informed the Board of School Directors that they should have in front of them a packet concerning PSBA.

Mr. McCrea stated the board members are familiar with the email correspondence that is being passed around relative to the Mifflin school sale. I encourage the Board to consider spending as much as \$500 to do these probes and perhaps perk tests on the 8 acres of the Mifflin school site that would remain if we subdivide the current school building off and only sold 4.6 acres to River Rock and retained 8 acres to use in a different fashion which could include the sale of residential building lots. I think it would be money well spent.

### IX. COMMITTEE REPORTS

#### A. **District Improvement Committee – Mr. Norris/Mr. McCrea**

No meeting was conducted and no report was offered.

#### B. **Athletic Committee – Mr. Swanson**

No meeting was conducted. All fall sports are under way.

## Big Spring School Board Meeting Minutes ~ Monday, August 17, 2015

### IX. COMMITTEE REPORTS (... continued)

#### C. Vocational-Technical School – Mr. Wolf/Mr. Piper

There will be a meeting next Monday night. All positions at the vo-tech are filled and everything in place for the start of school.

#### D. Buildings and Property Committee – Mr. Barrick

Most of the line painting is done at Oak Flat. The bus line looks really nice. It gives the drivers a target. The signs are still not up. They should be up soon.

#### E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

No meeting was conducted and no report was offered.

#### F. South Central Trust – Mr. Blasco

No meeting was conducted . We have the June 30 figures for the trust. We are preparing for the audit. The current balance is 2.1 million dollars for the trust. This is a little bit higher than it was last year.

#### G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted and no report was offered.

#### H. Tax Collection Committee (TCC) – Mr. Wolf

No meeting was conducted. The tax collection budget is being prepared for next year. The way it was established the collection rates and charge will be the same as last year. It ends up being just slightly over 1 percent.



## Big Spring School Board Meeting Minutes ~ Monday, August 17, 2015

### X. SUPERINTENDENT'S REPORT

1. **Stadium Update** – Our engineer continues to work on the land development side in regards to the stadium proposal. They are working on a reverse subdivision plan that would include all working properties on the campus. The reverse subdivision plan would go before West Pennsboro Planning Commission in September. Then it would go before the West Pennsboro Supervisors. This meets the timeline for construction if the Board would move in that direction. The Board will review option at the September 8<sup>th</sup> meeting. The Board would then vote at the September 21<sup>st</sup> meeting based on discussions at the September 8<sup>th</sup> meeting. All options will be discussed. Board members will have an opportunity to review them. In the meantime from the financial side, the next board agenda will include a parameters resolution for refinancing one of our borrowings that is set for refinancing. In that, we will write the money needed for the stadium project. It doesn't mean we have to use it. This just gives us access if we need it. The Board would then have 30 days to decide on that.
2. **Mifflin Land** – As Mr. McCrea eluded too, we do have our current tenants River Rock Academy that has made an offer to purchase Mifflin. Representatives from both sides are working on a proposed agreement of sale. Once that is finalized, I will bring it to the Board for discussion and potential action at that time. If prior to that the Board wants to have a discussion, they certainly can
3. **Start of the Year** – We have our kick off this Friday morning with staff. We would love any Board member to attend. Please let Cathy know if you are attending. This would be August 21<sup>st</sup>. On August 24<sup>th</sup>, we have just teachers. Next Tuesday is the first day for students.
4. **Visit** – Last Thursday, we had the pleasure of the hosting Secretary Rivera. He is the current Secretary of Education. There is a District initiative handout in front of you. During that meeting, we covered some of our initiatives. You also have in front of you a press release that PDE put out. The entire administrative team was in attendance. Mr. Swanson represented the Board. We had legislative Representative Bloom, Representative Tallman, Senator Alloway and Senator Eichelberger who attended as well. It was a good afternoon of discussion.
5. **Packet** – There is a packet in front of you in regards to PSBA election. In that packet it describes the process and gives you a synopsis of candidates. At our next meeting, we will need to give Mr. Barrick as Board Secretary his direction of what candidates the Board would like to endorse and then submit our vote.

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**X. SUPERINTENDENT'S REPORT (...continued)**

6. **Enrollment** – You have in front of you enrollment numbers from the Central Office. I would tell you not to take much credence in that kindergarten number. Unfortunately we have a ton enrollment walk through the door in the next week. I think it is safe to say 175 to 180 range. This would be around class size of 20. The only large grade level is at first grade. Enrollment is healthy and we have staff to support it.

**XI. BUSINESS FROM THE FLOOR**

John McCrea commented on a personnel issue.

**XII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

There was no public comment regarding future agenda items.

**XIII. ADJOURNMENT**

Motion by Norris, seconded by Roush to adjourn the meeting to executive session to not return. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Norris, Piper, McCrea, and Roush. Motion carried unanimously. 7 – 0

The meeting was adjourned at 8:34 PM.

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Robert L. Barrick, Secretary

**NEXT SCHEDULED BOARD MEETING: Tuesday, September 8, 2015**